

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2015-16

1. Details of the Institution

1.1 Name of the Institution

G. S. SCIENCE, ARTS & COMMERCE COLLEGE,
KHAMGAON

1.2 Address Line 1

NH-6, NANDURA ROAD, KHAMGAON-444 303
(MAHARASHTRA)

Address Line 2

City/Town

KHAMGAON

State

MAHARASHTRA

Pin Code

444 303

Institution e-mail address

principal@gsck.ac.in
gskhamgaonprincipal@gmail.com

Contact Nos.

07263-255200 / 250095
Fax: 07263-253844

Name of the Head of the Institution:

DR. D. S. TALWANKAR

Tel. No. with STD Code:

Mobile:

09823450717

Name of the IQAC Co-ordinator: **DR. D.N. VYAS**

Mobile: 09423129696 / 07588041801

IQAC e-mail address: igac@gsck.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879) **14947**

OR

1.4 NAAC Executive Committee No. & Date: **EC/62/RAR/030 05 January 2013**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: <http://www.gsck.ac.in>

Web-link of the AQAR: http://gsck.ac.in/PublishDocs/AQAR_2015-16.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B		2003	5 years
2	2nd Cycle	B	2.82	2013	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY **1/11/2003**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2014-15 submitted to NAAC on 29/10/2015

ii. AQAR 2013-14 submitted to NAAC on 09/10 / 2014

iii. AQAR 2012-13 submitted to NAAC on 27 / 06 / 2013

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

S.G.B. AMRAVATI UNIVERSITY, AMRAVATI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other (<i>Specify</i>)	NO
UGC-COP Programmes	Yes (08)		

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	-
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	06

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- A new course in e-Commerce called Hunar Se Rojgar has been started.
- A government recognized course on DTP and Print publishing has been started as a part of the initiative by the Ministry of Skill Development.
- Workshop on IT skills for non-teaching staff has been conducted.
- One new digital classroom has been started.
- SWOT Analysis of the institution was done at the instance of the IQAC.
- Earn while you Learn Scheme has been started at the suggestion of IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Department of Physical Education will organize SGB Amravati University Youth Festival in the month of September.	The said Youth Festival was organized by the Department of Physical Education during 29 September-02 October, 2015. 3000 students from more than 300 colleges participated in this event.
Department of Electronics will start Advanced Diploma Course in Fiber Optics Communication.	Department of Electronics has started Advanced Diploma Course in Fiber Optics Communication.
<p>Department of Commerce will</p> <ul style="list-style-type: none"> • Start a certificate course in e-Commerce under Hunar Se Rojgar. • Send a proposal to UGC for a National Level Conference. • Send a proposal to the University for an Additional Section of M.Com. (ENG MED) 	<p>Department of Commerce-</p> <ul style="list-style-type: none"> • Has started the Certificate Course in e-Commerce called Hunar Se Rojgar. • Had sent a proposal for a National Level Conference to the UGC, but it was not approved. Another proposal for the same has been sent to ICSSR for funding and the result is awaited. • Had sent a proposal to the University for an additional section of M.Com. (ENG MED). The proposal was accepted and the new section has been started from session 2016-17.
Department of Computers will conduct university level seminars for PG students.	Department of Computers conducted a university level seminars for PG students.

Swami Vivekananda Study Circle, (Department of English) will organize a district level workshop for students with the help of SGB Amravati University.	Swami Vivekananda Study Circle, (Department of English) organized a district level workshop for students with the help of SGB Amravati University on 5 October, 2015. 300 students participated in this workshop.
Department of Economics will organize a state level seminar in association with Marathi Arthshastra Parishad.	Department of Economics organized a state level seminar in association with the Marathi Arthshastra Parishad on 16 January 2016.
Department of Sanskrit will organize spoken Sanskrit Classes in the last week of November and Sanskrit Teachers' Workshop in January 2016.	Department of Sanskrit organized spoken Sanskrit Classes in the last week of November and Sanskrit Teachers' Workshop in January 2016.
Two new digital classrooms will be established in the coming session.	One new digital classroom has been established and it is fully functional since session 2016-17.
We will complete the construction of Indoor Stadium in the next session.	The construction of the Indoor Stadium has been completed with the financial assistance from UGC. It was inaugurated on 26 March 2016

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- The Management went through the AOAR and expressed satisfaction on overall progress of the institution. However, following suggestions were made by the management to the Principal, IQAC and others concerned:
 - Faculty members should attempt to obtain funding for research and conferences etc from agencies other than the UGC.
 - New software should be purchased and implemented for overall administrative and academic management of the institution including online admissions and academic audit.
 - Faculty members should make the most of the facilities available in the institute for making their teaching ICT based.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	08	-	06	-
UG	05	-	07	-
PG Diploma	01	-	01	01
Advanced Diploma	08	-	08	08
Diploma	08	-	08	08
Certificate	08	01	09	08
Others				
Total	38	01	39	25

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	50	19	31	-	-

2.2 No. of permanent faculty with Ph.D. 26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	18	-	-	-	-	-	-	-	18

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 79

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	18	04
Presented papers	05	11	02
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- We regularly make use of ICT in teaching and learning processes.
- Our faculty members keep themselves abreast with the latest trends and techniques in teaching and learning by attending various professional development programs.

2.7 Total No. of actual teaching days during this academic year 224

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Not Applicable

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 08

2.10 Average percentage of attendance of students 77.85

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	272					16.91
B.A.II	127					25.20
B.A.III	98		6.52	19.56		28.26
B.Com.I	396					47.98
B.Com.II	244					46.72
B.Com.III	191		48.16	10.47		71.20
B.Sc.I (IIsem)	250					46.40
B.Sc.II (IV sem)	219					43.38
B.Sc.III (VI Sem)	183		39.79	4.37		68.85
B.C.A. I(IIsem)	68					13.24
B.C.A. II (IV sem)	35					40
B.C.A. III(VI sem)	08		12.50			37.50
M.SC.I CPS.II Sem	22					27.27
M.SC.II CPS.IV Sem	18		48.64			55.56
M.SC. I CHE II Sem	19					68.42
M.SC. II CHE IV Sem	14		28.57			57.14
M.SC.I ZOO II Sem	20					35
M.SC.II ZOO IV Sem	18		16.66			38.89
M.A. I ECO	57					14.04
M.A. II ECO	22		4.5			9.09
M.A. I ENG	23					4.35
M.A.II ENG	09					0
M.A.I MAR	72					29.17
M.A.II MAR	34			5.88	5.88	20.59
M.A.I HIN	22					77.27
M.A. II HIN	07			28.57	14.28	57.14
M.COM.II SEM	74					14.86
M.COM.IV SEM	37					83.78
D.TAX.	30		26.66	13.33		40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC works in close coordination with the Principal and the college administration and gives ideas for the overall development of the institution.
- IQAC also suggests sources of funding for research / other faculty development initiatives to the concerned departments / faculty members through the Principal.
- Training programmes for Faculty, Staff and Students for their overall competence building are organized / recommended by IQAC.
- Innovative ways of evaluation are also suggested by IQAC.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	04	-	-
Technical Staff	22	08	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC works in close coordination with the Research Committee.
- IQAC circulates information received from various sources about collaborative research.
- IQAC guides young faculty members to undertake various research projects in their field.
- The IQAC has prepared a list of various funding agencies, think tanks and important institutions in various subjects and disciplines along with their website addresses.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	02	-	04
Outlay in Rs. Lakhs	2394090	1919300	-	2394090

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	09	01	--	09
Outlay in Rs. Lakhs	806000	1,30,000	--	806000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	100	24	51
Non-Peer Review Journals	8	3	NIL
e-Journals	01	NIL	NIL
Conference proceedings	20	63	43

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College	
3.11 No. of conferences organized by the Institution	Number	-	-	01	-	-
	Sponsoring agencies	-	-	Marathi Arthshastra Parishad	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	01	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree plantation week was celebrated by the NSS unit from 9-15 August 2015 on the occasion of August Kranti Din. 350 trees were planted in the college campus.
- On 20 August 2015, the NSS unit undertook a massive cleanliness drive at the Khamgaon Railway Station as a part of Swachha Bharat, Sudrudh Bharat campaign of the government.
- One Day Workshop on Traffic Rules and Road Safety was conducted in September 2015 collaboration with the local Police.
- A Blood Donation camp was arranged on 24th September 2015 to observe the birth anniversary of our former Chairman Late Advocate Shankarraoji Bobdey. 100 people donated blood on this occasion.
- Four NCC Cadets of our unit represented Maharashtra Directorate in the National Integration Camp organized at Shilong during 10-17 December 2015.
- Annula NSS Camp was organized from 15-22 December 2015 at village Garadgaon. Various constructive activities were conducted during the camp.
- Two NCC cadets participated in the Advanced Leadership Camp at Ahmedabad on 12-23 January 2016. They were also selected for Short Service Board at Kamptee.
- NCC Unit participated in a rally on Road Safety organized by the Maharashtra Police on 22 January 2016.
- An Awareness Campaign for Voters was organized on 25 January 2016.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	97.68	-	-	97.68
Class rooms	32	-	UGC/Management	32
Laboratories	15	-	UGC/Management	15
Seminar Halls	01	-	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	01	Management	01
Value of the equipment purchased during the year (Rs. in Lakhs)	925540	343103	Management	1268643
Others	-	-	-	-

4.2 Computerization of administration and library

- This year, we have started the process of procuring new software for the entire college administration and library. Our aim is to setup an integrated information system for the management of the entire institution.
- We will also set up Web OPAC for our library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	64253	-	309	94,610	64562	-
Reference Books	745	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	18	36700			18	36700
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	163	85	01 (10 mbps optical fibre line)	05	-	13	48	11
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	163	85	01	05	-	13	48	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- IQAC conducted a workshop on IT skills for non-teaching staff.
- One new digital classroom has been started to promote the use of ICT in teaching.

4.6 Amount spent on maintenance in lakhs :

i) ICT

lakhs 0.58

ii) Campus Infrastructure and facilities

0.65 lakhs

iii) Equipments

3.43 lakhs

iv) Others

23.00 lakhs

Total :

27.67 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has suggested that the students should be given the facility of filling various forms online in the college campus itself. This facility will be handled by the students and it will work for the students. The students involved in filling the form will be paid remuneration as a part of the **Earn while You Learn** scheme.

5.2 Efforts made by the institution for tracking the progression

- The college management takes a periodical review of the progress of the institution. Both the Local Management Committee and the Governing Body take a keen interest in the progress of the institution and monitor it closely.
- The IQAC also takes an annual review of the comparative progress made by the institution from the previous session.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2194	513	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

	No	%		No	%
Men	1443	53.31	Women	1295	47.83

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
693	386	115	1386	08	2588	686	383	114	1386	09	2578

Demand ratio **1.10:01**

Dropout % **15.25**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- There is a UGC assisted cell for Coaching SC/ST/OBC and Minorities for Entry into Services.

No. of students beneficiaries

125

5.5 No. of students qualified in these examinations

NET

01

SET/SLET

-

GATE

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

01

5.6 Details of student counselling and career guidance

- A Job Fair was organized on 12th June 2015 in collaboration with the District Employment Office, Buldana. Dr. Ranjit Patil, MoS for Home Affairs, Govt of Maharashtra inaugurated the fair. 650 students participated in this fair. 116 students were selected by various companies.
- Campus Interviews were conducted by Proctor and Gamble India Ltd. On 24 June 2015.
- Another Job Fair was organized on 26 June 2015 in collaboration with the District Employment Office, Buldana. 100 students participated in the Job Fair. 3 students were selected and joined as Associates in Corning Technologies Pvt. Ltd, Pune.
- An awareness programme for the INSPIRE Fellowship of DST was conducted on 04 August 2015. About 100 students attended this programme.
- A workshop on Employment and Self-Employment was conducted on 24th September 2015 on the occasion of the Birth Centenary of our former Chairman, Late Adv Shankarraoji Bobdey. In this workshop, 148 students registered themselves on the online job portal of the Government of Maharashtra and Employment Cards were given to them.
- A Career Counselling and Personality Development session called Big Disha was organized on 05 January 2016. 75 students attended the session.
- A Motivational Talk by our eminent alumnus Dr. Balasaheb Deshmukh, USA was organized for the students on 06 February 2016. 100 students attended the talk.
- An awareness programme on Research Programmes in premier institutes of the country was organized for students. Following this programme 3 of our students completed Summer Research Programme at IISER, Kolkata.

No. of students benefitted

1190

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	800	136	NIL

5.8 Details of gender sensitization programmes

A Workshop on Gender Equality was organized for the students by the Women's Empowerment and Entrepreneurship Development Cell on 02 January 2016.

An essay competition was also organized on the same subject on 02 January 2016.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	Rs. 15000/-
Financial support from government	1950	Rs. 9230464/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NO

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision

To make substantial contribution to the overall growth of the region and the nation at large by providing quality higher education to students from all sections of the society and at the same time instilling high moral and ethical values in them so as to make them mature and responsible citizens of India.

Our Mission

Our mission is to empower the youth of rural and semi-urban area with the best of traditional education and the all-important professional and career oriented skills which are vital in the contemporary global scenario.

6.2 Does the Institution has a management Information System

YES.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- We, being the affiliated college, have no powers to develop curriculum. However, some of our faculty members are members of the various Boards of Studies of the university and they contribute significantly to the curriculum development process of their subjects.

6.3.2 Teaching and Learning

- We encourage the faculty members to use ICT more and more in the teaching.
- The academically weak students are encouraged to attend remedial coaching classes for various subjects.
- Unit tests, seminars and terminal examinations are conducted regularly and the concerned teachers give feedback to the students.
- Students are encouraged to participate in various conferences, seminars and quizzes etc. Academic visits and study tours are also arranged.
- Task based and Project Based Learning strategies are adopted to give the students a better learning experience.

6.3.3 Examination and Evaluation

- The institution closely monitors the progress of the students through regular unit tests and internal assessment activities like seminars etc.
- Every year, a college-level preliminary examination is also conducted. Department of Political Science prepares a question bank every year to help the students prepare for competitive examinations.

6.3.4 Research and Development

- The college encourages the faculty members to undertake research activities.
- Apart from applying to funding agencies like UGC, DST, ICSSR etc., the teachers also present their research in academic conferences.
- The college encourages the faculty and students to attend conferences, seminars etc, by providing funds to them for these events.

6.3.5 Library, ICT and physical infrastructure / instrumentation

See Annexure IV

6.3.6 Human Resource Management

The institution encourages the maximum utilization of human resource and at the same time, also aims at the holistic development of the human resource.

Faculty members are encouraged to improve their knowledge and expertise by attending academic conferences, various courses and trainings etc. Staff members are also trained regularly. It is seen that the faculty and staff should get all the perks they deserve including leave. An attempt is made to improve the overall quality of life led by the faculty, staff and students.

6.3.7 Faculty and Staff recruitment

Every year, after staff justification from the Joint Director's office (State Government), number of vacancies is fixed. After obtaining the necessary permissions from the university and the state government, faculty and staff are recruited as per the procedures and norms led down by the UGC and the State Government.

6.3.8 Industry Interaction / Collaboration

The career and counselling cell and the alumni association of the college work together and ensure a close collaboration between the college and the industry. Many of our alumni in the industry regularly offer technical expertise, give guest lectures, arrange visits for the students and run campus recruitment drives.

6.3.9 Admission of Students

Admissions are done with complete transparency and all the rules laid down by the university and state government in this regard are strictly followed. All the rules of reservation are followed. Counselling of the students is done before admission. There is a centralized admission process where the entire admission process is completed at one place.

6.4 Welfare schemes for

Teaching	Ideal Teacher Award
Non teaching	Ideal Non-Teaching Staff member award
Students	Poor Students' Aid Fund Ideal Student Award Best Student Award Fee waivers for needy students.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	NO	-
Administrative	NO	-	NO	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

There is a separate section of the Alumni Association on the website where students can register as alumni online.

Alumni Association has created a Facebook page of the association and regularly keeps in touch with the alumni through it. A link to that page has been put on the college website.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association has been established.

A Parent-Teacher Meet was organized in December 2015 while one more Parent-Teacher meet was held on 23 January 2016.

6.13 Development programmes for support staff

We regularly send our support staff for trainings and workshops. This year, IQAC conducted a workshop on IT Skills for them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- This year, we have done rain water harvesting of a major part of our faculty building.
- We observe No Vehicle Day on the 1st of every month. All the students and staff do not use motorized vehicles on this day.
- We regularly undertake tree plantation drives on various occasions like Independence Day and Republic Day etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

No innovation has been introduced this year. However, the existing best practices are in place and they are creating a positive impact on the overall functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- After due discussions on AQAR, the college administration expressed satisfaction on the overall progress of the institution and the activities conducted during the year.
- The Departments that did not conduct any activity were intimated to conduct their scheduled activities and submit report immediately.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Best Suggestion Award for the staff.
- Ideal Teacher Award and Ideal Non-Teaching Staff Member Award
- Poor Students Aid Fund
- No-Vehicle Day **(See Annexure III)**

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- We regularly contribute our bit to the protection of environment.
- Our NSS unit and Nature Club are very active in this regard. They regularly undertake tree plantation drives and projects like watershed construction.
- The NSS unit also organizes lectures, rallies and competitions to create awareness about environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

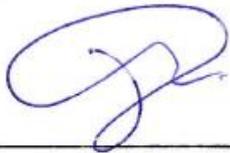
SWOT Analysis of the institution was conducted by IQAC at the initiative of our secretary Dr. S. S. Bobdey.

8. Plans of institution for next year

- We will organize an annual intercollegiate debate competition to be sponsored by our vice-president Shri Ashokji Jhunjhnunwala.
- We will start web based catalogue searching facility for our library.
- Collaborations will be done with industries and other reputed institutions.
- MoU will be signed for soft-skill training.
- We will conduct Blood Donation and Blood Group Detection Camp on 24th September in the memory of our former president late Advocate Shankarraoji Bobdey.

19 OCT 2016

Dr. D. N. Vyas



Signature of the Coordinator, IQAC



Dr. D. S. Talwankar



Principal
Signature of the Chairperson, IQAC
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