

G. S. Science, Arts & Commerce College, Khamgaon – 444 303

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 21 March, 2016 at 12:30 pm in the meeting hall of the VSP Mandal.

Following members were present for the meeting:

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| 1. Shri N. S. Bobdey | President, VSP Mandal, Khamgaon. |
| 2. Shri A. P. Jhunjhunwala, | Vice-President, VSP Mandal, Khamgaon |
| 3. Dr. S. S. Bobdey, | Secretary, VSP Mandal, Khamgaon. |
| 4. Dr. B. W. Sawarkar, | Principal |
| 5. Dr. D. N. Vyas, | Coordinator, IQAC |
| 6. Dr. V. R. Gawhale | Member |
| 7. Prof. (Mrs.) P.A. Taori | Member |
| 8. Prof. P.E. Ajmire | Member |
| 9. Dr. A.V. Padghan | Member |
| 10. Prof. P.P. Thakur | Member |
| 11. Shri P. N. Bobdey | Office Superintendent |

Dr. Y. K. Meshram could not attend the meeting and he was granted leave of absence.

Shri N. S. Bobdey, President, VSP Mandal, Khamgaon presided over the meeting.

Following business was transacted in the meeting:

1. Dr. D. N. Vyas read the minutes of the previous meeting (held on 25 February, 2016). Following discussion was made about the proceedings of this meeting:
 - a. It was decided to extend the access of the college library to ordinary citizens and students of other colleges. Prof. P. P. Thakur was asked to do the needful for this.
 - b. It was decided to invite quotation for 120 new chairs for the existing as well as proposed digital classroom.
 - c. The Principal was asked to issue letters to the faculty members who have not done any major/ minor research project so far asking them to do so.
 - d. The Principal was asked to issue notice to the faculty members who did not submit their PBAS record.
 - e. Dr. D. N. Vyas was asked to explore possibilities for implementation of the academic monitoring software from the next session. This will facilitate academic audit.

Minutes were confirmed after this discussion.

2. The Principal put forward the outcome of his meetings with different committees. Following discussion was made regarding the suggestions given by the committee coordinators:
 - a. Feedback should be taken from the students of Arts and Commerce faculties also.
 - b. Campus Enrichment Committee suggested tree plantation in the campus with proper planning. The suggestion was accepted and the committee will be asked to go ahead with cooperation from the Nature Club.

- c. Women's Empowerment and Entrepreneurship Development Cell suggested that two short courses on making presentations and communication skills in English should be conducted for the students. This suggestion was accepted and it was decided to start the courses from the next session.
 - d. It was decided to register the Alumni Association and the Parent Teachers' Association. The coordinators of Alumni Committee and Parent Teachers' Committee would be asked to do the needful.
 - e. As for the other committees, the Principal reported that their work is satisfactory.
3. As no other matter came up for discussion, the meeting concluded with the vote of thanks.



Dr. D. N. Vyas
(Coordinator, IQAC)



Principal
G. S. Sel., Arts & Commerce
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Dr. B. W. Sawarkar
(Principal)

Action Taken Report:

1. Necessary steps to provide access of the college library to ordinary citizens were taken.
2. New chairs procured for its use in digital classrooms.
3. Campus Enrichment Committee in cooperation with the Nature Club implemented the tree plantation.



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