

**G. S. Science, Arts & Commerce College, Khamgaon – 444 303**

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 16 March, 2018.**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **16 March, 2018** at 05:00 pm in the meeting hall of the VSP Mandal.

Following members were present for the meeting:

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|-----------------------------|--------------------------------------|
| 1. Shri N. S. Bobdey        | President, VSP Mandal, Khamgaon      |
| 2. Shri A. P. Jhunjhunwala, | Vice-President, VSP Mandal, Khamgaon |
| 3. Dr. S. S. Bobdey,        | Secretary, VSP Mandal, Khamgaon.     |
| 4. Dr. D. S. Talwankar,     | Principal                            |
| 5. Dr. H. S. Chandak,       | Coordinator, IQAC                    |
| 6. Dr. P.E. Ajmire          | Member                               |
| 7. Dr. M. O. Wankhede       | Member                               |
| 8. Dr. A. D. Bhosale        | Member                               |
| 9. Mr. M. S. Gaikwad        | Member                               |
| 10. Dr. (Mrs.) N. B. Boche  | Member                               |
| 11. Dr. P. N. Bobdey        | Office Superintendent                |
| 12. Shri S. G. Gulbhele     | Assistant Librarian                  |
| 13. Dr S. S. Jain           | Member (Society)                     |
| 14. Ku Gayatri Bhattad      | Member (Student)                     |
| 15. Dr P M Ardhapurkar      | Special invitee                      |

Dr. V.R. Gawhale could not attend the meeting and he was granted a leave of absence. Shri N. S. Bobdey, President, VSP Mandal, Khamgaon presided over the meeting. Dr P M Ardhapurkar, Mauli College of Engineering was present as a special invitee. Following business was transacted in the meeting:

**1. Reading and confirmation of the minutes of the previous meeting:**

Dr. H. S. Chandak read the minutes of the previous meeting and they were confirmed unanimously.

**2. Criterion-wise review of NAAC SSR Preparation.**

Progress regarding Criterion I was presented by the in-charge Dr. M. O. Wankhade.

Dr. P. E. Ajmire presented the progress regarding Criterion II – Teaching, Learning and Evaluation. Dr Ajmire suggested establishing a media centre which will facilitate the teachers for video recording of their lectures. It was decided unanimously to take necessary action in this regard.

Dr. A. D. Bhosale presented the progress about Criterion – III: Research, Innovation and Extension. It was decided to conduct a workshop on Intellectual Property Rights (IPR) at the earliest.

Dr. P. N. Bobdey and Shri S. G. Gulbhele briefed about Criterion IV: Infrastructure and Learning Resources.

Mr. M. S. Gaikwad briefed about Criterion V: Student Support and Progression.

Mr. P. P. Thakur presented Criterion VI. After a due discussion, Organogram of the institution was finalized.

Dr. N. B. Boche briefed about Criterion VII. For NAAC SSR preparation, it was decided to consider Yuva Sansad, Self Employment, Bouquet preparation from plastic waste, Composting, Use of renewable, water conservation, etc as the best practices. Regarding institutional distinctiveness it was decided to consider mass education, Globally settled Alumni, Water conservation and facilities like Swimming Pool and Indoor stadium.

**3. Any other matter with the permission of the chair.**

No other matter came up for discussion and the meeting concluded with the coordinator's thanks to all the members.



**Dr. H S Chandak  
(Coordinator, IQAC)**



**Dr. D. S. Talwankar  
(Principal)**

**Action Taken Report:**

1. Media centre has been established which facilitate the teachers for audio-video recording of the lectures.
2. A workshop on Intellectual Property Rights (IPR) has been organized on 02 May 2018.
3. Organogram of the institution has been uploaded on the college website.



**Dr. H S Chandak  
(Coordinator, IQAC)**



**Dr. D. S. Talwankar  
(Principal)**