

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 24th December, 2018.

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 24th December, 2018 at 03:00 pm in the meeting hall of the VSP Mandal.

Following members were present for the meeting:

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| 1. Shri A. P. Jhunjhunwala, | Vice-President, VSP Mandal, Khamgaon |
| 2. Dr. S. S. Bobdey, | Secretary, VSP Mandal, Khamgaon. |
| 3. Dr. D. S. Talwankar, | Principal |
| 4. Dr. H. S. Chandak, | Coordinator, IQAC |
| 5. Dr. P.E. Ajmire | Member |
| 6. Dr. V. R. Gawhale | Member |
| 7. Dr. M. O. Wankhede | Member |
| 8. Dr. M. S. Gaikwad | Member |
| 9. Mr P P Thakur | Member |
| 10. Dr H A Bhosale | Member |
| 11. Dr. (Mrs.) N. B. Boche | Member |
| 12. Dr. P. N. Bobdey | Office Superintendent |
| 13. Shri S. G. Gulbhele | Assistant Librarian |
| 14. Mr Pramodji Agrawal | Member (Society) |

Ku Gayatri Bhattad and Dr S. S. Jain could not attend the meeting. They were granted leave of absence.

Principal Dr. D. S. Talwankar presided over the meeting. Following business was transacted in the meeting:

1. Reading and confirmation of the minutes of the previous meeting:

Dr. H. S. Chandak read the minutes of the previous meeting and they were confirmed unanimously.

2. To take a note on action taken report of previous meeting.

Action taken report was reviewed.

3. To suggest suitable slots of dates to NAAC for Peer team visit

After due discussion, it was decided to communicate following three slots for Peer Team Visit.

Slot 1: 24-25 January, 2019, Slot 2: 12-13 February, 2019 and Slot 3: 28 February- 01 March, 2019.

4. To prepare committees for the smooth conduct of Peer Team Visit

It was decided to constitute following committees for the smooth conduct of Peer Team Visit

SN	Committee	SN	Committee
1.	Reception committee	10.	Cultural committee
2.	Transport committee	11.	Committee for organization of Parents and alumni meet
3.	Welcome committee	12.	Committee for organization of students meets
4.	Steering committee to plan and execute the PTV	13.	Sports Arena Committee
5.	Criteria wise committees for documentation and filing	14.	Committee for video shooting
6.	Infrastructure committee	15.	Committee for organization of Exit meeting
7.	Refreshment/Hospitality committee	16.	Publicity committee and
8.	Presentation committee	17.	Discipline Committee
9.	Technical assistance committee	18.	

5. To decide date and external experts for Mock Peer Team Visit

As per the suggested slots for PTV, it was decided to conduct mock peer team visit on suitable dates during 10-17 January, 2019. After due discussion on names of the expert, it was decided to invite any of three following experts-

1. Professor R S Mali, Former Vice Chancellor, NMU, Jalgaon
2. Professor V S Jamode, Former Pro-Vice Chancellor, SGBAU, Amravati
3. Professor Bhalchandra Bhole, Mentor, IQAC cluster India
4. Dr Vishnu Patil, IQAC Cordinator, Deogiri college, Aurangabad
5. Dr P M Ardhapurkar, IQAC Cordinator, Mauli College of Engineering, Shegaon

6. Any other matter with the permission of the chair

- i. Shri Pramodji Agrawal suggested that we can review Principal's and IQAC coordinator's presentation to be made during PTV. As his suggestion was accepted by the chairperson, IQAC coordinator Dr Chandak presented IQAC's presentation. Few changes have been suggested for further improvement. Regarding Principal's presentation it was decided to take review on 4th January, 2019.
- ii. Dr P E Ajmire informed the house that Google calendar is ready and integrated in the smart phones of some teachers. He suggested conducting a workshop to integrate Google Academic Calendar in smart phone of all the teachers. Principal instructed IQAC coordinator to conduct workshop at the earliest.



(Dr. H. S. Chandak)
Coordinator, IQAC



(Dr. D. S. Talwankar)

Principal
G. S. Sol., Arts & Commerce
College, Khamgaon-444303

Action Taken Report:

1. Following three slot for PTV were communicated to NAAC
 - i. 24-25 January, 2019,
 - ii. 12-13 February, 2019 and
 - iii. 28 February- 01 March, 2019.
2. Various committees for the smooth conduct of PTV have been constituted and they are made aware of their responsibilities.
3. As PTV dates from NAAC were postponed couple of times, Mock PTV for NAAC has been rescheduled on 01st March 2019.
4. A work shop on Google Academic Calendar was conducted on 5th January, 2019. Total 82 participants were present for the workshop.



(Dr. H. S. Chandak)
Coordinator, IQAC

Co-ordinator IQAC
G. S. Sol., Arts & Commerce
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(Dr. D. S. Talwankar)

Principal
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